

Mosston School

Attendance Expectations



**We are excited to have your child at Mosston School!
We want them to be at school every day they can be.**

*Encouraging *Good attendance allows all ākonga / learners the opportunity to learn and connect with others, setting the foundation for future success. Good attendance will lead to better achievement outcomes. Working in partnership with whānau to improve attendance will bring the best results for our ākonga.*

***The Government has set a target of 90% of students attending school more than 80% of the time**

For every day your child is away...

Phone **06 345 5432** or text the school phone **027 428 7967** and tell us the reason for your child's absence. If you do not call us, we will call you or the emergency contact on the enrolment form (if we cannot contact a parent) to confirm the reason for your child's absence.

If your child has an appointment during the school day...

They should attend school as usual, please pick them up for the appointment and return them to school.

If your child is away sick for more than three days...

We will ask you to provide a medical certificate.

If we are concerned about your child's attendance or ongoing lateness...

We will need to discuss this with you and in some situations we will write up an attendance plan together to improve your child's attendance.

If you are going on holiday in term time...

Please let us know. While we encourage whānau to take holidays during holiday time we know this is not always possible. Visiting family or experiencing the culture of another country are experiences that enrich our students' lives, however if there are previous attendance concerns it can impact on your child's learning.

Wondering about your child's attendance...

We will communicate this with you at Learning Conversations and include their current attendance percentage in your child's mid and end of year progress summary that is shared with you on Seesaw.

We are here to help...

If there is an issue at school or at home that is preventing your child from coming to school please come and chat with us. We can offer support, provide help where we can and/or make referrals to an agency.

If your child's attendance is of concern, we will consider the reasons given (Justified or Not Justified reasons as per Ministry of Education guidelines) and follow these procedures

Worrying	Concerning	Serious concern
Between 5 & 10 days absence in a term we may	Between 10 & 15 days absence in a term we may	More than 15 days absence in a term we may
<ul style="list-style-type: none"> • Send you a copy of your child's attendance records • Support your child to catch up on missed learning • Offer you support to get your child into school more regularly • Discuss your child at our school SENCo (Special Education Needs) meeting 	<ul style="list-style-type: none"> • Send you a copy of your child's attendance records • Require you to attend a meeting at school to collaborate on an attendance plan • Monitor your child's attendance each day • Involve other agencies 	<ul style="list-style-type: none"> • Send you a copy of your child's attendance records • Review and renew your child's Attendance Plan • Refer your whanau to an external agency for further support or help i.e. Attendance services • Seek support from the Ministry Of Education

Throughout these stages we will follow the Mosston School Attendance Management Plan (AMP) that can be found on our Mosston School website.

This plan follows the mandated Ministry of Education Stepped Attendance Response (STAR).